

**MANSFIELD TOWNSHIP COMMITTEE MEETING**

**January 22, 2020**

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star Gazette and Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mayor Watters

Salute to the flag was done by all.

**APPROVAL OF THE MINUTES:**

Mr. Hayes made a motion to approve the minutes from the Regular Session held on January 8, 2020, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mrs. Mora Dillon made a motion to approve the minutes from the Executive Session held on January 8, 2020, which was seconded by Mr. Farino.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: None

Abstain: None

**BILL LIST:**

Mrs. Mora Dillon made a motion to approve the bill list, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: None

Abstain: Mr. Farino

**CLERK'S REPORT:**

Junk Yard Licenses – Ms. Hrebenak reported she has applications for Junk Yard Licenses for Route 57 Auto Salvage and Port Murray Auto Salvage.

Mr. Hayes made a motion to approve the issuance of the applications for the two (2) Junk Yard Licenses, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: None

Abstain: None

Computers – Ms. Hrebenak also reported computers have been replaced in the Police Department and a few in Administration. Mayor Watters asked about the warranty for the computers – Ms. Hrebenak stated that she is unsure of the warranty. Mayor Watters asked Ms. Hrebenak to check out a warranty. Mayor Watters asked about the replacement of the Court computers and Ms. Hrebenak stated that they are owned by the AOC, so they were not replaced by the Township.

#### FINANCE REPORT

Mrs. Mollineax reported:

Audit – The auditors were in to start the financials and the items that were received for the budget have been entered. She is waiting for capital requests from the Township Engineer.

Tax Collector – A temporary fix for Tax Collector will be discussed in Executive Session, and we need to advertise for a long-time Collector. She suggested posting it by the DPW sign and continue to advertise.

Transfer of Funds – There is a transfer resolution on the agenda tonight to cover part of the fuel and gasoline line, water testing, with the bulk of it for tax assessment which is tied to the tax appeals and costs from the Tax Assessor memo.

Budget – Once everything is in, we can decide how to go forth.

#### EMPLOYEES' REPORTS

Mrs. Fascenelli reported:

Recycling – To follow-up to a question from Mayor Watters at the last meeting, Mrs. Fascenelli included a sample in the Cmmittee Members' packet of how recycling works explaining the fluctuation from year to year. Coordinators are trying to resolve the NSW calculation which is supposed to be 50%. We don't reach 50% because of the items that are included like leaves which most residents here compost rather than recycle. Warren and Hunterdon County feel we are at a disadvantage because it's hard for us to reach a 50%. The State is considering raising it to 65%, but Mrs. Fascenelli isn't sure when this will happen.

Irish Meadows LLC. – Mrs. Fascenelli gave a timeline of what has taken place so far and the County concerns. She has spoken with the Township Engineer and there is a tentative meeting scheduled for January 30, 2020, to talk to the new owners of the property to get a better feel of what they want to do with recycling on the property.

Woodburning Information – JCPL and DEP have a woodburning flyer that has safety tips. She asked if it could be posted on the Township website. Permission granted.

Website – Mayor Watters asked if the new website is up yet. Mrs. Mora Dillon previewed it and is good with it. Ms. Hrebenak will update all the information just before it goes live. She will schedule the training for it with everyone in the building.

PUBLIC PORTION:

Mayor Watters opened up the Public Portion for comments; seeing none, the Public Portion was closed.

RESOLUTIONS:

**RESOLUTION 2020-36**

**TOWNSHIP OF MANSFIELD  
WARREN COUNTY, NEW JERSEY**

**Resolution Authorizing the Appointment of Donna M Mollineaux as Qualified Purchasing Agent**

**WHEREAS**, there is a need to appoint a Qualified Purchasing Agent ('QPA'); and

**WHEREAS**, Donna M Mollineaux has agreed to accept such appointment as the QPA for the Township of Mansfield; and

**WHEREAS**, Donna M Mollineaux meets the statutory qualifications to hold the position; and

**WHEREAS**, the appointment as Qualified Purchasing Agent shall be at a rate of \$4,000.00 for a term January 1, 2020 through December 31, 2020; and

**WHEREAS**, the Deputy Treasurer has certified that funds are available in account 9-01-20-130-0000-4128;

**NOW THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mansfield, in the County of Warren and State of New Jersey, that the Agreement with Donna M Mollineaux to serve as the Qualified Purchasing Agent of the Township as described hereinabove be and is hereby authorized.

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in the

Township's legal newspaper.

Mr. Hayes made a motion to approve the passage of Resolution 2020-36, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: None

Abstain: None

RESOLUTION 2020-37

MANSFIELD TOWNSHIP LIQUOR  
LICENSE RENEWAL 2019-2020

**WHEREAS**, the following establishments have made application for renewal of Liquor Licenses for the license term 2019-2020:

- Bhavind Kartik, LLC                      2116-33-006-007

**WHEREAS**, the appropriate fees have been paid to the Municipality and the State of New Jersey Division of Alcoholic Beverage Control and a Special Ruling has been received from the Director of the NJ ABC; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Mansfield Township Committee that the foregoing Liquor License Applications be approved for the licensing year 2019-2020.

Mr. Hayes made a motion to approve the passage of Resolution 2020-37, which was seconded by Mr. Farino.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: None

Abstain: None

**2020-38**  
**PARTICIPANT'S RESOLUTION**  
**LEAP CHALLENGE GRANT**

**WHEREAS**, the State of New Jersey has allocated \$150,000 within each county for a statewide total of \$3.15 million in Local Efficiency Achievement Program (LEAP) funds to promote

innovation among peer local units across New Jersey, and

**WHEREAS**, the Department of Community Affairs, Division of Local Government Services (DLGS) administers the LEAP grant program; and

**WHEREAS**, the LEAP Challenge Grant exists to challenge municipalities and counties to collaborate on more extensive partnership and collaborations to produce efficiencies through shared services; and

**WHEREAS**, the Borough of Washington and Township of Mansfield, have determined to apply for a LEAP Challenge Grant through the State of New Jersey Local Efficiency Achievement Program in the amount of **\$70,000**; and

**WHEREAS**, the Borough of Washington has agreed to be the lead agency in this program; and

**WHEREAS**, the State of New Jersey has made LEAP grants available to assist local units to study, develop and implement new shared services initiatives; and

**WHEREAS**, the purpose of the project submitted in this grant application is intended to provide benefits to the participant local units' residents through the sharing of animal control services through the Southern Warren County Regional Animal Control program;

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Township of Mansfield, that the Township of Mansfield does hereby join with the Borough of Washington in applying for a LEAP challenge grant to support undertaking this endeavor.

Mrs. Mora Dillon made a motion to approve the passage of Resolution 2020-38, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: None

Abstain: None

**2020-39**  
**PARTICIPANT'S RESOLUTION**  
**LEAP IMPLEMENTATION GRANT**

**WHEREAS**, the State of New Jersey has appropriated \$10 million for Shared Services and School District Consolidation Study and Implementation Grants to assist local units with the study, development and implementation of new shared and regional services; and

**WHEREAS**, the Department of Community Affairs, Division of Local Government Services (DLGS) is tasked with administering these grant funds through the Local Efficiency Achievement Program (LEAP); and

**WHEREAS**, LEAP Implementation Grants exist to support costs associated with shared service implementation to ensure that meaningful, efficiency generating initiatives are not hindered by short term transitional expenses; and

**WHEREAS**, the Borough of Washington and the Township of Mansfield have entered into a shared services agreement, but face certain expenses associated with implementation that present a burden to the local units; and

**WHEREAS**, the purpose of this shared services agreement is to administer the Southern Warren County Regional Animal Control program which benefits the residents of all participating local units; and

**WHEREAS**, the Borough of Washington has agreed to be the lead agency in this program and will submit the application to DLGS on behalf of all participating units; and

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Township of Mansfield, that the Township of Mansfield does hereby join with the Borough of Washington in applying for a LEAP Implementation Grant in the amount of **\$250,000.00** to support implementation of this shared service.

Mrs. Mora Dillon made a motion to approve the passage of Resolution 2020-39, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: None

Abstain: None

**RESOLUTION # 2020- 40  
TO AUTHORIZE AND APPROVE SALARIES AND WAGES FOR CERTAIN EMPLOYEES**

**WHEREAS**, Ordinance Number 2019-09 established the salaries and wages for the employees of the Township of Mansfield, County of Warren,

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren that the following named employees shall be compensated for the year 2020, unless otherwise noted, in the amount as designated below:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Joseph Watters	Mayor	\$ 600.00
Ronald Hayes	Deputy Mayor	\$ 259.00
Desiree Mora Dillon	Committee Member	\$ 4,740.00
Joseph Farino	Committee Member	\$ 4,740.00

Ronald Hayes	Committee Member	\$ 4,740.00
Joseph Watters	Committee Member	\$ 4,740.00

Mrs. Mora Dillon made a motion to approve the passage of Resolution 2020-40, which was seconded by Mr. Farino.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: None

Abstain: None

**RESOLUTION NO. 2020-41**  
**TO AUTHORIZE THE REFUND OF PROPERTY TAXES**  
**TOTAL DISABLED VETERAN**

**WHEREAS**, Margaret J. Ireland is the owner of real property located at 34 Mountain View Lane, known as Block 1501 Lot 9.12, within the Township of Mansfield, County of Warren, State of New Jersey; and

**WHEREAS**, the owner of said property, Margaret J. Ireland has paid taxes for the 2019 4th quarter; and

**WHEREAS**, the owner of the aforementioned property is qualified as a totally disabled veteran as of December 15, 2019 and is therefore tax exempt creating an overpayment as set forth above; and

**WHEREAS**, NJSA 54:4-3.32 authorizes the 2019 refund of taxes paid from the qualifying date of the exemption, December 15, 2019;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, that the tax payment in the amount \$678.89 shall be refunded and shall be made payable to:

Margaret J. Ireland  
34 Mountain View Lane  
Port Murray, NJ 07865

Mr. Hayes made a motion to approve the passage of Resolution 2020-41, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mayor Watters  
Nays: None  
Absent: None  
Abstain: None

RESOLUTION # 2020-42  
FOR TRANSFER OF FUNDS

TOWNSHIP OF MANSFIELD  
WARREN COUNTY, STATE OF NEW JERSEY

**WHEREAS**, there are insufficient funds in some of the 2019 budget line items; and

**WHEREAS**, N.J.S.A. 40A:4-58 permits the transfer of appropriation reserve funds before April 1, 2020.

**NOW, THEREFORE BE IT RESOLVED**, (not less than two-thirds of all members thereof affirmatively concurring) that the Chief Financial Officer of Mansfield Township, County of Warren, State of New Jersey, is hereby authorized to make the following transfers in accordance with the provision of this resolution:

<b>CURRENT FUND</b>		
<b><u>Account:</u></b>	<b><u>From:</u></b>	<b><u>To:</u></b>
Electric O/E	\$ 1,000.00	
Dept. of Public Works O/E	\$ 8,500.00	
Fuel/Gasoline O/E		\$ 1,000.00
Tax Assessment Administration O/E (Realty Appraisal)		\$ 7,500.00
Water Testing O/E		\$ 1,000.00
<b>TOTALS</b>	<b>\$ 9,500.00</b>	<b>\$ 9,500.00</b>

Mr. Farino made a motion to approve the passage of Resolution 2020-42, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mayor Watters  
Nays: None  
Absent: None

Abstain: None

2020-43

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN AND STATE OF NEW JERSEY  
DECLARING THE TOWNSHIP OF MANSFIELD A 2 ND AMENDMENT/LAWFUL GUN OWNER SANCTUARY  
TOWNSHIP AS DEFINED HEREIN- AMENDED

WHEREAS, the 2nd Amendment to the US Constitution guarantees the Right to Keep and Bear Arms, an individual right affirmed by the US Supreme Court; and

WHEREAS, the Declaration of Independence refers to all being endowed by their Creator with the unalienable right to Life, self-defense is an "original right" referred to by Alexander Hamilton in Federalist 28, and self-defense is recognized as a national and international right; and

WHEREAS, Americans lawfully use firearms hundreds of thousands of times each year, protecting themselves and loved ones from violent criminals; and

WHEREAS, there are an estimated 12 million Americans who lawfully carry concealed firearms; and

WHEREAS, lawfully armed civilians have stopped active shooters and saved law enforcement officers who were under attack; and

WHEREAS, firearms are lawfully used for hunting and sport, on a daily basis, across the country; and

WHEREAS, unbiased research has shown that concealed carry of firearms reduces violent crime, and those benefiting most from firearms in self-defense are women, the elderly and the disabled; and

WHEREAS, abridging the rights of lawful gun owners does not reduce the criminal use of firearms by violent offenders; and

WHEREAS, the Federal and State governments have, for many years, had numerous laws, statutes, and regulations relating to firearms ownership, purchase, transportation, transfer, carry and use; and

WHEREAS, violations of existing laws, statutes and regulations are already criminal offenses, many being felonies; and

WHEREAS, gun control laws, including a plethora of current proposed legislation, are not evidence-based; and

WHEREAS, legislation called "gun safety" legislation or "Red Flag Laws", factually have nothing to do with teaching or promoting the safe and lawful use of firearms.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Mansfield, County of Warren, State of New Jersey, as follows: The Township Committee of the Township of Mansfield declares the Township of Mansfield to be a 2nd Amendment/ Lawful Gun Owner Sanctuary Township as defined herein: a. The Township of Mansfield supports the rights of lawful gun owners to lawfully use firearms; to defend themselves, their loved ones and other innocents; to lawfully hunt to provide sustenance for their families; and to lawfully participate in shooting sports up to and including Olympic sports. b. The Township of Mansfield opposes further interference with, or abridging of, the rights of lawful gun owners. c. The Township of Mansfield opposes gun control, "gun safety" legislation, or "red flag laws",

State, Federal, or local. Agenda No. XI 26 Page 2 of 2 d. The Township of Mansfield espouses holding accountable the violent criminal offenders, rather than irrational and/or disproven attempts to control lawful tools of self-defense, hunting and sport.

This resolution shall take effect immediately.

Mr. Hayes made a motion to approve the passage of Resolution 2020-43, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: None

Abstain: None

Oxford Court – Mayor Watters asked about the status of Oxford Court. Ms. Hrebenak and Mrs. Mollineaux haven't heard from them after the request for information. Mayor Watters asked about the timeline for them to be out of our court. Ms. Hrebenak stated the Township needs to be notified six (6) months before January to be out now. We are still providing them service.

Dan Grover, HVAC – Mayor Watters asked where we are with MR. Grover and the HVAC evaluation, Ms. Hrebenak has not heard anything from them.

Phase III Mt. Bethel Church – Mayor Watters asked if we are moving forward with Phase III. He suggested it be tabled for the next meeting so they can speak to Mr. Margulies.

Vincent Belluscio, Municipal Management Partners – Mrs. Mora Dillon asked if the Committee had a chance to read the proposal. A resolution will be needed, so it will be discussed in Executive Session.

#### EXECUTIVE SESSION

Mrs. Mora Dillon made a motion to enter into Executive Session at 7:50 pm, which was seconded by Mr. Farino.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mr. Lavery stated the items to be discussed in Executive Session will be:

- Contractual matter dealing with a proposal from Municipal Management Partners
- Interviewing Committee Member candidates
- Personnel/shared service contractual matter

RETURN FROM EXECUTIVE SESSION

Roll Call: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mayor Watters

Mr. Lavery stated they emerged from Executive Session at 9:00 where three (3) matters were discussed:

- Personnel DPW matter
- Interviews for Committee candidate
- Contractual matter dealing with shared services

No official action was taken. A copy of these minutes will be available at such time the Committee determines there is no harm to the public.

COMMITTEE PERSON COMMENTS:

Washington Township Construction Services

Mr. Hayes made a motion to authorize the shared service agreement with Washington Township for Construction Services, which was seconded by Mr. Farino.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: None

Abstain: None

Tax Collector

Mr. Hayes made a motion to authorize Resolution 2020-44, the appointment of Joseph Guerin as Tax Collector for a four-year term, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: None

Abstain: None

Township Committee Appointment

Mayor Watters entertained motions for Township Committee.

Mrs. Mora Dillon made a motion to appoint Elycia Cardell to Township Committee, which was seconded by Mayor Watters.

Ayes: Mrs. Mora Dillon, Mayor Watters

Nays: Mr. Hayes, Mr. Farino

Absent: None

Abstain: None

Mayor Watters asked for any other motions for Township Committee.

Mr. Farino made a motion to appoint Glenn McGuinness to the Township Committee, which was seconded by Mr. Hayes.

Ayes: Mr. Farino, Mr. Hayes, Mayor Watters

Nays: Mrs. Mora Dillon

Absent: None

Abstain: None

Mr. McGuinness will be sworn into office at the next meeting on February 12, 2020.

Mr. Hayes made a motion to adjourn at 9:03 pm, which was carried by all.